



Committee: Joint Personnel Committee
Date: Thursday 1 September 2011
Time: 7.00 pm
Venue: Springfields, Towcester, Northants NN12 6AE

Membership

Councillor Barry Wood (Chairman)	Councillor Mary Clarke (Vice-Chairman)
Councillor Ken Atack	Councillor Caryl Billingham
Councillor Rebecca Breese	Councillor Rupert Fordham
Councillor Rosie Herring	Councillor Victoria Irvine
Councillor Leslie F Sibley	Councillor G A Reynolds

Substitutes

Councillor Ann Addison	Councillor Norman Bolster
Councillor Stephen Clarke	Councillor George Parish
Councillor Blake Stimpson	Councillor Lawrie Stratford

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item or urgent business being admitted to the agenda.

5. Minutes (Pages 1 - 4)

To confirm as a correct record the Minutes of the meeting held on 13 July 2011.

6. Update Report on the Management Restructuring (Pages 5 - 10)

Report of Chief Executive

Summary

To update the Joint Personnel Committee on progress on the management restructuring and to propose the basis for incremental progression.

Recommendations

The Joint Personnel Committee is recommended to:

- (1) Note the contents of the report.
- (2) Approve the proposals for incremental progression for the posts in Joint Management Team.
- (3) Note that the recommendations for the appointment of the statutory officers will require consent from both Councils.

7. Interview Briefing

Representatives from Veredus and the Democratic, Scrutiny and Elections Manager (Cherwell) will brief Members on key elements to consider for the conduct of the interviews for the shared management team.

8. Exclusion of the Press and Public

The following items of business contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual

- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act.”

9. Consideration of Applications, if any, for Early Retirement and Voluntary Redundancy (Pages 11 - 16)

10. Long-Listing of Applications for the Posts of Shared Directors

Please note the closing date for these posts is 30 August 2011. Due to this, it is not possible to supply the relevant information at the time of publication, however the information will be circulated under separate cover as soon as it is received from Veredus.

Information about this Meeting

The agenda, reports and associated documents for the above hearing together with the Licensing Hearing Procedure are available at Bodicote House, Bodicote, Banbury, Oxfordshire OX15 4AA or on the Council's web site www.cherwell.gov.uk;

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or (01295) 221587 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

Personal Interest: Members must declare the interest but may stay in the room, debate and vote on the issue.

Prejudicial Interest: Member must withdraw from the meeting room and should inform

the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the assembly point as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact James Doble, Legal and Democratic Services james.doble@cherwell-dc.gov.uk (01295) 221587

Sue Smith
Chief Executive

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